



## **Substance Abuse Policy**

**AGZ Group** are committed to maintaining a healthy, safe and productive working environment for its employees. Our companies recognise the impact that drugs and alcohol may have on an individual's ability to work safely and correctly and our companies aim to ensure a working environment free from the inappropriate use of substances and where employees are able to carry out their duties in a safe and efficient manner.

The use of drugs or the consumption of alcohol by employees is inappropriate at any time during working hours and before work. If an employee's doctor prescribes drugs that may affect their ability to perform work, the employee must discuss this with their Manager.

The dispensing, distribution, possession, use, sale or offering to buy controlled drugs or alcohol at work is prohibited. Any such activity (including reasonable suspicion) will be reported to the police. Any employee found to be in breach of these rules will be liable to disciplinary action that may result in dismissal. This will apply whether or not there is any actual threat to Health and Safety.

**Signature:**

A handwritten signature in black ink, consisting of several overlapping, horizontal strokes.

**Date: 05/01/2022**

**Position: Managing Director**

**Review Date: 05/01/2023**